



# Residential natural gas service application form

**Return instructions:** Submit your application and property site sketch/liability waiver form to:

**Email:** [newserviceinstallation@minnesotaenergyresources.com](mailto:newserviceinstallation@minnesotaenergyresources.com)

**Questions:** Call 800-889-9508 or email: [newserviceinstallation@minnesotaenergyresources.com](mailto:newserviceinstallation@minnesotaenergyresources.com)

## TYPE OF SERVICE REQUESTED (check all that apply)

- New service     Relocate  
 Upgrade         Natural gas

**TODAY'S DATE**

## SITE INFORMATION

Address/fire number: \_\_\_\_\_ Street: \_\_\_\_\_

City/village/town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

County: \_\_\_\_\_ Nearest intersection: \_\_\_\_\_

Subdivision name: \_\_\_\_\_ Lot # \_\_\_\_\_

Municipal water     Private well (Check one)

Municipal sewer     Private septic/holding tank (Check one)

Building setback distance from property line: \_\_\_\_\_ feet    from edge of road: \_\_\_\_\_ feet

## STRUCTURE INFORMATION

Construction type:  Single family     Duplex     Modular     Mobile     Other: \_\_\_\_\_

Building square footage: \_\_\_\_\_ Building usage:  Year-round use     Seasonal use

## CUSTOMER/HOMEOWNER INFORMATION

Legal name: \_\_\_\_\_ Email address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Driver's license #: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Primary phone #: ( ) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Other phone #: ( ) \_\_\_\_\_

Current address: \_\_\_\_\_  Same as mailing address (current address cannot be a P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Preferred contact method:  Phone     Email

Additional customer name: \_\_\_\_\_ Social security #: \_\_\_\_\_

## BUILDER/CONTRACTOR INFORMATION (if applicable)

Legal business name: \_\_\_\_\_ Company phone #: ( ) \_\_\_\_\_  
(or sole proprietor name)

Contact name: \_\_\_\_\_ Contact phone #: ( ) \_\_\_\_\_

Mailing address: \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email address: \_\_\_\_\_

Federal tax ID or SSN: \_\_\_\_\_ Preferred contact method:  Phone     Email

## RESPONSIBLE PARTY INFORMATION (select one for each statement)

Primary contact person:  Customer/homeowner     Builder/general contractor

Who is responsible for installation charges?  Customer/homeowner     Builder/general contractor

Who is responsible for metered energy usage?  Customer/homeowner     Builder/general contractor

Who is responsible for temporary meter charges?  None     Customer     Builder/general contractor

## NATURAL GAS SERVICE REQUIREMENTS

Gas meter pressure:  Standard – 7” water column  Elevated – 2 lbs per square inch (psi)\*

\* Note – 2 lbs delivery pressure requires customer to install over pressure protection for customer appliances.

Gas meter location: \_\_\_\_\_

BTU load: \_\_\_\_\_ (BTU load required for homes greater than 2000 sq ft)

Natural gas equipment:  Furnace/boiler: Qty: \_\_\_\_\_  Generator: BTU/hr input \_\_\_\_\_

(Check all that apply)  Water heater: Qty: \_\_\_\_\_  On demand water heater

Dryer: Qty: \_\_\_\_\_  Other: \_\_\_\_\_

Range: Qty: \_\_\_\_\_  Other: \_\_\_\_\_

Fireplace Qty: \_\_\_\_\_  Other: \_\_\_\_\_

Was home built before 12/1/1978?  Yes\*  No \* We will contact you to complete a structural compliance review

Heating contractor information (if available)

Company name: \_\_\_\_\_ Company phone #: ( )

Contact name: \_\_\_\_\_ Contact phone #: ( )

## ENVIRONMENTAL INFORMATION FOR SITE

Does your site have any wetlands, waterways or groundwaters; threatened or endangered species; cultural or historical resources; or hazardous spills or materials?  Yes  No

If yes, please explain: \_\_\_\_\_

Note: if any of the above are discovered during construction, crew activity will stop and we will notify you of subsequent action. This may result in construction delays and costs.

## CUSTOMER SERVICE READY INFORMATION

Date property will be staked: \_\_\_\_\_  Complete  Not applicable

Date building will be staked: \_\_\_\_\_  Complete  Not applicable

Date site will be excavated: \_\_\_\_\_  Complete  Not applicable

The ready for service date is determined when **all** the following requirements are complete by customer:

- A completed site sketch and liability waiver has been received by Minnesota Energy Resources\*
- Foundation is backfilled at meter location and site is within 6” of final grade
- Installation route is clear of brush, trees, lumber, dumpsters, equipment and any other obstructions
- Easements are signed and received by Minnesota Energy Resources (when required)
- Construction charges over \$20 are paid in full and received by Minnesota Energy Resources

Estimated ready for service date: \_\_\_\_\_